

University Preparation School at CSU Channel Islands
1099 Bedford Drive, Camarillo, CA 93010

Minutes for the Meeting held on Thursday, November 18, 2021
Virtual Via ZOOM

I. Opening Procedures

- A. Call to Order: The regular meeting of the Board of Directors of the University Preparation School at CSU Channel Islands was called to order by Jesus Torres at 5:33 p.m.

B. Adoption of Agenda

Moved by Jesus Torres Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Brian Sevier	x			
Jesus Torres	x			
Lindsay Walker	x			

C. Pledge of Allegiance-Led by Mrs. Vigil's class

D. Roll Call **Present** **Absent**
Board Members

Jeanne Adams	<u> x </u>	<u> </u>
Regina Carver	<u> x </u>	<u> </u>
Talya Drescher	<u> x </u>	<u> </u>
Marlo Hartsuyker	<u> </u>	<u> x </u>
Brian Sevier	<u> x </u>	<u> </u>
Jesus Torres	<u> x </u>	<u> </u>
Lindsay Walker	<u> x </u>	<u> </u>

Administration

Charmon Evans	<u> x </u>	<u> </u>
Darlene Hale	<u> x </u>	<u> </u>
Veronica Solorzano	<u> x </u>	<u> </u>

- E. Public Comments – This is a chance for any members of the public in attendance to speak to the Board on items not included on the agenda. Board members are limited in their response pursuant to the Brown requirements.**

If you would like to make a public comment, you will need to raise your hand in zoom. You then will be called on by the board president.

E. Directors Reports

Furniture installs happened over Fall Break. The furniture looks amazing. Teachers reported that the students were very excited about the new chairs! This afternoon admin met with Leadership was held. Easy to move furniture around the room, Mr. Finch's room. The chairs have wheels! School Psychologist room was built, and she received new furniture. She was very happy with her new space. Wonderful Fall Break, great attendance at our English Learner Camp. Next week off for thanksgiving Break. Still working on Prop 39. First delivered to PVSD on November 1st. Working on audit, should be ready soon. Meeting with audit committee before next meeting to approve at the December meeting. Usually done in January, it will be nice to have done in December. Vaccinations for 5 and over was approved, still not a mandate, not until full FDA approval. At the time that it becomes a mandate for schools it will be out of our hands. We had a few families that participated in the walk out regarding vaccine. It will not be a choice if the state mandates. Leadership meeting went great today! Teachers wanted us to explore ways to have Prep time during the school days. First, values and the priority. Darlene, Veronica Becca Erica, rep from hourly teaching staff, each grade level and for middle school lang arts and math staff. First meeting today. Thought provoking and enriching meeting today. How decisions are made and how to bring in more teacher voices into decision making. Veronica- leadership kids, potluck today

H. Board Reports, Correspondence, and Communications

None

I. Advisory and Auxiliary Reports

1. School Site Council

Met this week. Hoped to approve policy. Lawyer had a lot of changes, will bring back to next meeting. LCAP Metrics, really went through the LCAP and looked through the metrics. Gearing up for the mid-year LCAP. We looked at our intervention and enrichment programs.

2. **ELAC**

Meeting after Thanksgiving, November 30

3. **Parent, Teacher, Student Association**

Trunk or Treat, hundreds of cars came through. Nice community building event. A lot of staff. Reflections have closed and sent our entries to district PTSA. Urbane Café dine out on Tuesday. Membership drive is ending tomorrow. Marie Calendar's certificates. We will be starting See's candy sales after break. December a parade of lights planned. Another opportunity for community events.

II. Regular Session

A. **Consent Agenda**

All items on the Consent Agenda are to be approved as one motion unless a Board member requests separate action on a specific item. Each item approved shall be deemed to have been read in full and adopted as recommended.

1. **Minutes of the October 22, 2021, Regular Board Meeting**

Moved by *Jeanne Adams* **Seconded by** *Lindsay Walker*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

B. **Items for Action, Discussion and or Information**

1. **Topic/Agenda Item: Review and approval of the Art Trek Contract for 2021-2022**

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the Art Trek Contract. Nonprofit company providing art for our students. 2:00-4:00

Moved by Brian Sevier Seconded by Jeanne Adams

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

2. **Topic/Agenda Item: Review and approval of the VCOE Agreement for Behavior Support Services**
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of the VCOE Agreement for Behavior Support Services. A short discussion followed.

Moved by Talya Drescher Seconded by Brian Sevier

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

3. **Topic/Agenda Item: Review and Approval of recognition of Juneteenth, June 24th new Federal Holiday**
Personnel Involved: Charmon Evans
Fiscal Implications:
Impact on School Mission, Vision or Goals, (If Any):
Options or Solutions (If applicable):
Director's Recommendation: The Executive Director recommends approval of recognition of Juneteenth, June 24 new Federal Holiday. A short discussion followed.

Charmon Evans
Executive Director

Moved by Jeanne Adams Seconded by Talya Drescher

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker				x
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker	x			

4. Topic/Agenda Item: Educator Effectiveness Plan

Personnel Involved: Charmon Evans

Really good news this week. Guidance workshop. We are looking to spend when Esser money has been spent. 2024-2026 years. How do we write a plan for something so far down the road? CDE called and said “guess what” it really doesn’t have to be a whole plan. Needs to have the amount we are receiving with how (professional development) We don’t have to commit. Our plan is that we will spend the money in accordance with the plan. With a statement from us. Classified staff also can be registered for professional development.

5. Topic/Agenda Item: Local Control Accountability Plan (LCAP) regular update.

Personnel Involved: Charmon Evans

Our admin team is sitting down plugging in information, we will continue reviewing during the next few meetings. I will have more information at the next meeting.

6. Topic/Agenda Item: PROGRAMS

- **Professional Development**

Personnel Involved: Darlene/Becca

- **Special Education Program**

Personnel Involved: Veronica Solorzano/Erin Hoganson

- **Social Emotional Programs/Supports**

Personnel Involved: Erin Hoganson/ERICA Chambers

- **Intervention and Enrichment Programs**
Personnel Involved: Katie Koch/Darlene Hale/Rebecca Kruse

Each group gave a presentation on the Enrichment Programs, Professional Development, Special Education and our Social Emotional programs/supports. A short discussion followed each presentation.

III. Board of Directors Announcements/Remarks

**IV. Future Agenda Items: Next Meeting, December 10, 2021,
Organizational Meeting, 1:30-4:00**

V. Adjournment

Spent two meetings together. I will write my evaluation around our motto for the year. Resilience, Recovery and Renewal.

8. Topic/Agenda Item: Nominating Committee Update

Personnel Involved: Charmon Evans, Marlo Hartsuyker, Jeanne Adams

Marlo-had a meeting last week nice talk, looked at the board to insure we are diverse with our board. Will come back with more information.

9. Topic/Agenda Item: Local Control Accountability Plan (LCAP) regular update.

Personnel Involved: Charmon Evans

Educator effectiveness will receive \$146,566. Primarily focused to Professional Development. DTS services. It must get to November meeting and December meeting. There is not a template as of today. The hope is to save the money for the out years.

IV. Board of Directors Announcements/Remarks

V. Future Agenda Items: Next Meeting, November 18, 2021, 5:30-7:30

Jesus thanks to all board members.

VI. Adjournment: 3:27

2. **Topic/Agenda Item: Review and approval of the changes to the Unaudited Actuals for UPCS**

Personnel Involved: Lisa Boulos

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: The Executive Director recommends approval of the changes to the Unaudited Actuals for UPCS. Lisa explained that this is basically the same information in a different format. A short discussion followed.

Moved by Talya Drescher Seconded by Jesus Torres

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker				x

3. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44256(b), the holder of a Multiple Subject Teaching Credential or a Standard Secondary Credential, who has completed 12 semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent**
Patricia Carrillo-English Language Arts/History

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the teaching assignment for the teachers listed. A short discussion followed.

Moved by *Brian Sevier* **Seconded by** *Jeanne Adams*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker				x

4. **Topic/Agenda Item: Review and Approval of Board Authorizations, Pursuant to Education Code Section 44258.2, the holder of a Single Subject Teaching Credential or a Standard Secondary Credential, who has completed 12 semester units, or 6 upper division or graduate units, of coursework at an accredited institution in each subject to be taught, is considered legally authorized to teach under this provision. The authorization shall be with the teacher's consent**

Casandra Ferris-Dance

Personnel Involved: Charmon Evans

Fiscal Implications:

Impact on School Mission, Vision or Goals, (If Any):

Options or Solutions (If applicable):

Director's Recommendation: It is recommended that the Governing Board authorize the teaching assignment for the teachers listed.

Charmon explained that Casandra was originally approved under Multiple Subject, this is correction. A short discussion followed.

Moved by *Jesus Torres* **Seconded by** *Brian Sevier*

Board Member	Aye	Nay	Abstain	Absent
Jeanne Adams	x			
Regina Carver	x			
Talya Drescher	x			
Marlo Hartsuyker	x			
Brian Sevier	x			
Jesús Torres	x			
Lindsay Walker				x

5. **Topic/Agenda Item:** Local Control Accountability Plan (LCAP) regular update.
Charmon gave a brief overview of LCAP actions & services related to staffing challenges.

- V. **Board of Directors Announcements/Remarks**
- V. **Future Agenda Items: Next Meeting, October 22, 2021**
- VI. **Adjournment: 2:44**